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NIS COMMITTEE MEETING NO. 280

25 November 1958

1. The following were present:

Mr. D. J. Clinton	State
Mr. J. A. Minogue	Army
Mr. H. P. Noland	Navy
Lt. Col. H. K. Avery	Air Force
Mr. Chas. P. Berney	Air Force
	CIA
	CIA (Chairman)
	CIA (Secretary)

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* In attendance for review of schedule for NIS Annuals.

2. Current NIS Production Situation

The chairman reviewed the current production situation and noted that a total of 82 sections and 3 Chapter I Annuals had been produced, representing 71% of scheduled commitments for the first four months of FY 1959. The Defense Agencies were either on or ahead of schedule, while CIA was generally on schedule. Agriculture was one section in arrears, and Interior was 17 sections behind schedule because of defections on two Supplements V (Petroleum). State's production situation showed the same pattern as last year, with a higher completion (62%) resulting from a lighter schedule. It is already evident, however, that State's production effort must be considerably increased to meet the heavier schedule for the remainder of the year.

3. Preliminary Schedule of NIS Annuals for FY 1960

The chairman submitted for Committee consideration by memorandum dated 25 November 1958 a preliminary schedule of NIS Annuals for FY 1960, based on the release dates of the related Chapters I in order of JCS priority. He requested the members to review published Chapters I to determine wherein significant changes require the production of the specified, or additional, NIS Annuals for FY 1960. Provisional proposals are to be exchanged by the members to facilitate final Committee action.

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4. Annex to NIS Production Forecast

The members were handed copies of OBI memorandum dated 25 November 1958 enclosing provisional "Annex to the NIS Production Forecast FY 1960-61-62," which identifies NIS units not to be produced as individual units either because they are to be incorporated into consolidated chapters or because there is no production requirement for them. Member agencies are to review the Annex and submit any changes to OBI by 9 December 1958.

5. Changes in NIS Production Schedule

By memorandum dated 24 November 1958 the Navy member requested that Section 82 (Naval Forces) on NIS 85 (Colombia) be rescheduled from November 1958 to March 1959 because production difficulties, occasioned in part by the lack of a Naval Attache in the area, have taken more time than originally anticipated.

In considering this request, the Committee discussed the general problem of rescheduling within a current production year. It was the Committee's view that changes in a current schedule should be made only in exceptional circumstances; e. g., fundamental changes in an area situation requiring major revision to a contribution; substitution of an unscheduled for a scheduled section which cannot be produced within the schedule year. In light of the discussion, the Committee held that Navy's request did not justify a change in schedule.

6. Revised Chapter VII Outline Guide

The Committee approved the revised Chapter VII Outline Guide dated November 1958 as recommended by the working group (refer to Item 7b. NCM 279). Sufficient copies of the revision will be supplied to the member agencies to serve their requirements until incorporated into the NIS Standard Instructions.

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7 Request for NIS from Department of Labor

The Committee approved release on an ad hoc basis of the following NIS units to the Department of Labor for use in preparation of labor handbooks for ICA (refer to Item 6 NCM 279):

<u>NIS No.</u>	<u>NIS Area</u>	<u>Section or Chapter</u>
4	Netherlands	40, 41, 42, 43, 45, 46, 50, 60
5	Belgium	40, 41, 42, 43, 45, 46, 50, 60
6	Luxembourg	40, 41, 42, 43, 45, 46, 60, Chapter V
25X6A	[REDACTED]	41, 43, 45
[REDACTED]	[REDACTED]	50
16	Austria	41, 45, 50
17	Italy	40, 41, 42, 43, 45, 46, 50, 50X
42	Thailand	64

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The Committee also approved release on an ad hoc basis of the following NIS units to the Department of Labor requested in letter dated 22 October 1958 for use in preparation of country programs for labor advisors and attaches, on the basis of justification contained in Department of Labor letter of 13 May 1958:

<u>NIS No.</u>	<u>NIS Area</u>	<u>Section</u>
27	Turkey	40 through 46 50 through 55, 59 60 through 65
30	Iraq	40 through 45 50 through 55, 59 60 through 65

These releases are approved under the condition that the Department of Labor is to submit all publication drafts utilizing these NIS to the Department of State for review and clearance.

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8. Chapter IX Production

The Army member recommended in his memorandum dated 24 November 1958 that the Committee approve changes in the delivery dates for Chapter IX on [REDACTED] as recommended by the Chapter IX Subcommittee. The Committee deferred action on this matter pending a more comprehensive examination of Chapter IX Subcommittee proposals affecting Chapter IX and Section 19 production. 25X6A

9. The next meeting of the NIS Committee will be held at 1000 hours on Tuesday, 16 December 1958.

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